

AFS EXTRAORDINARY GENERAL MEETING

AFS MINUTES

07/09/10

PRESENT

A. Sherwood
A. Rogers
B. McDonald
C. Wood (Treasurer)
C. Hedges
C. Price
C. Doering-Saad
D. Beckett
David Smith
F. Evans
H. Kavalieros
H. West
Jane Saunders
J. Crutchley

PRESENT

J. Emanuel
Jo Saunders
L. Mucklow
M. Munigesu
M. Bentley (Secretary)
M. Roden (Chair)
P. Carman
R. Connolly
S. Bentley
T. Kaur
V. Manley (Vice Chair)
v. Welch
Y. Qian

Apologies:-

A. Li
Debbie Smith
I. Rashid
M. Doshi
P. Rossiter
T. Welch
V. Chandarana

M. Roden thanked people for attending the meeting. The draft Constitution had been circulated to members previously within prescribed time limits and this meeting would be held to discuss the proposed changes. Asked C. Wood to introduce the draft Constitution for discussion.

C. Wood – explained the reasons for the proposed changes to the Constitution.

Main points of change

- AGM annually (not in a specific month as previous)
- Auditors not needed & Independent review not necessary (but still good practice)
- Definition of Committee – Trustees comprise elected officers & co-opted
- Tighten specifics around 'trading'
- Committee to meet extra to AFS in general
- Anyone can request to attend the Committee meeting
- Head of King Edward VI Camp Hill Boys to become Honorary President
- Constitution will be up to date & fit for purpose
- Clearer definitions of responsibilities & obligations
- Number of elected officers – currently Chair, Vice Chair, Treasurer & Secretary. Changes will give more scope for additional roles.
- AFS Committee should be the whole group – discussed legal implications for Trustees.
- Trustees – these are the persons held accountable by the Charities Commission.

Discussion & questions (cont...)

- Why does the Constitution need changing – legislation has changed and the proposed changes would address the changes.
- Concerns re separate 'Committee' meeting – concerns were recognised, no exclusions are intentionally made. Previously meetings were held unofficially and un-minuted, but were essential to ensure the smooth running of events. Due to new laws & guidance the formalisation of the Committee will make the process more transparent.
- Number of members – co-opted members can be as numerous as needed under the proposed Constitution. People can be co-opted on to the Committee as appropriate and remain on the Committee until the next AGM. Also discussed the quorum number of members within the draft Constitution.
- Extra roles – could allow progression from Vice or Assistant to hold the full role from the next AGM.
- AGM agenda items – if an item is raised as Any Other Business and is deemed important the AGM will be reconvened.
- Naming other roles – the draft Constitution has been written to be flexible without stating extra roles which may not be required year on year.

M. Roden requested a vote to be taken

L. Mucklow proposed the draft Constitution be accepted

R. Connolly seconded the proposal

The vote was taken:-

25 agreed

2 abstained

M. Roden thanked all present for their contribution and closed the meeting.