

Minutes of AFS Committee Meeting

Held on: Wednesday 16 September 2015

Venue: King Edward VI Camp Hill School for Boys - Committee Room

Time: 7pm

Those in attendance were:

Anjum Stuart - Chair	Clare Lanham
Martin Garrod - Headmaster & Honorary President	Karen McGuire
Charles Wood - Treasurer	Roop Phull
Alison Lawrence - Secretary	Nanjit Phull
Andrew Rogers - Staff Rep	Saiqa Aslam
Amanda Rogers - 100 Club	Christine Doering-Saad
Rupert Connolly - Buying Co-ordinator	Maryam Tahir
Helen Felton - Volunteer Co-ordinator	Reggie John
Rashi Malhi	
Max Lanham	

1. Apologies were received from:

Permjit Khasriya	Terri Halstead
Padmaja Vasudaran	Grace Gardner
Mrs Naeem	Bea Pavolic
Lynne Newsome	Joan Emanuel
Gurjit Brring	Jeanette Crutchley - School Liaison Officer
John Bezzant	
Margarethe & David Beckett	Samsur Rahman
Beryl Rodrigues	Shine Duggal
Andrea Santer	

2. Minutes of Previous Meeting

The minutes of the previous meeting, held on Tuesday 23 June 2015, were accepted as a true and accurate record of the meeting.

3. Matters Arising from Previous Minutes

There were no matters arising from the previous minutes.

4. Chair's Report

Welcome back everyone and particular welcome to any new Year 7 Parents attending tonight. I hope you have all had a good summer!

The Exam Morning seems to have gone well and was hitch free. A small group of us volunteered to do marshalling at the Lighthall School site in Shirley which made us feel very virtuous as we were there from 7.30 am standing in the rain for almost 2 hours! Thank you to those of you who helped. The year 6 boys coming for the exams all looked so teeny!

We have a few events coming up for which we always need helpers so, if you can help, please DO get in touch with our Volunteer Coordinator, Helen Felton : h.felton@tesco.net All

1. Open Evening and Morning this coming week, September 18th and 19th where the AFS serves teas and coffee and squash in the dining hall and in the sports hall.
2. New Year 7 Social evening on October 15th : we are looking for a group of parents to help prepare and buy the food and help on the evening. RC All
3. Year 9 Cake Sale - the year 9 boys will buy/bake and bring in cakes first thing in the morning and the cake sale then takes place during the course of the morning. We'll need a couple of parents from 8.30 am in the entrance hall. Even if you can't help, remind your sons to bring in a bit of change on the day to buy cakes. All
4. GCSE presentation night on November 10th. This is a big event and we need a team of helpers to buy and prepare the food and help on the evening. Please do step up for this night particularly as our main "events" man - Rupert Connolly - is attending the evening as his son will be receiving his certificate - which means Rupert won't be available to organise the event. RC All
5. Our Vice Chair, Safina Ahmed, is organising a cultural event sometime in November - watch this space! SA

The next AFS meeting is Tuesday November 3rd.

Finally - I'd like to warn parents that both Alison Lawrence and I will be stepping down from our respective roles as Secretary and Chair as from February 2016 and we DO need new people to take over. For the benefit of the smooth running of the AFS and therefore, for the benefit of the boys, we need parents to start attending the AFS meetings so you know what to do! We can hand things over to someone so much more efficiently if the successors have some insight to the meetings etc. Our meetings are very short - no more than 45 mins to an hour so they are fairly painless! COME ALONG!!! All

Thank you

Anjum Stuart
Chair

5. Treasurer's Report

Charles Wood gave the Treasurer's Report. The AFS has two accounts - the Main Account and the Extra-Curricular Fund Account. Standing Orders from parents go into the latter. Monies from the Extra-Curricular Fund are handed to the School at the beginning of each term. Charles informed the meeting that £6000 has been handed over this September. Usually Mr Garrod puts a call out to the staff for requests/ideas on how the money should be spent. The annual value is approximately £27,000. An estimated 270 families contribute to the fund. The average % across the year-groups is good. 42% of the new Year 7 have signed up to the AFS which is very impressive.

Charles was able to report that the average contribution per pupil gets higher each year.

Charles has renewed the annual Public Liability Insurance (PLI) for the AFS.

The Annual Return has been completed and submitted.

There are 5 Trustees for the AFS Accounts, all of whom are Officers on the Committee. These are:

Anjum Stuart - Chair

Safina Kusar- Ahmed - Vice Chair

Charles Wood - Treasurer

Alison Lawrence - Secretary

Jeanette Crutchley - School Liaison Officer

6. 100 Club Draw

Amanda Rogers explained to those present that subscribing to the 100 Club gives participants the chance of winning a cash prize whilst helping to raise funds for the Camp Hill Boys. Taking part costs a minimum of £12 per year. The Draw takes place 4 times a year - September, November, February and June. Half the income goes to the school (via the AFS) and half the incomes is distributed as prize money - 50%, 30% and 20% to 1st, 2nd and 3rd place winners respectively.

Alison will attach a leaflet giving a detailed explanation is attached to these minutes.

AL

The September Draw was then carried out at the meeting and the winners were as follows:

First Prize £90: Ticket No. 17 - B. D. Samah - Castle Bromwich

Second Prize £54: Ticket No. 153 - Rabur Ali - Stetchford

Third Prize £36: Ticket No. 196 - G & M. A. Dick

Amanda Rogers will notify the prize winners of the result and Charles will send the cheques to them.

AR/CW

7. Upcoming Events

- The next main upcoming events are the **Open Evening and Morning** on Friday 18th/Saturday 19th September. Anjum stressed that more helpers are needed and names should be passed to Helen Felton as soon as possible. Mr Garrod confirmed that there will be no refreshments served in the sports hall at events this year. All
- The **Year 7 Social Evening** will take place on Thurs 15th October. Rupert Connolly will co-ordinate buying refreshments for the event and will liaise with volunteers for various duties that evening. RC/all
- The **Chamber Concert** will be held by the Music Department on Weds 4th November. The AFS will provide light refreshments during the interval
- The next **Cake Sale** will take place on Tuesday 20th October. Year 9 boys will be asked to make the cakes and bring them in to school. Anjum stressed that this was a fun but effective way to raise funds for the AFS and the boys were eager participants in the event.
- The **GCSE Presentation Evening** will be on Tuesday 10th November. This is a flagship event for the AFS where the boys and their families are served sumptuous buffet.
- No date has yet been set for the Cultural Event
- Jeanette has confirmed that Graham Spalding will be happy to do the **Annual AFS Quiz** on Friday 29th January 2016. Anjum confirmed that the AFS organises prizes for the Quiz.

8. Future Events for Discussion

See attached Events Schedule

9. Headmaster's Report

Mr Garrod gave his report to the committee.

10. Any Other Business

There was no other business.

11. Dates of Next Meetings

The date of the next meeting is Tuesday 3rd November.

Anjum thanked those present for attending and the meeting ended at 20:00.

