

Minutes of AFS Committee Meeting
Held on: Wednesday 11th January 2017
Venue: King Edward VI Camp Hill School for Boys
Time: 7.00pm

Those in attendance were:

Martin Garrod - Hon President	Rupert Connolly - Buyer
Safina Kusar-Ahmed - Chair	Gwen Ezzeldin-Dugué – Vice Chair
Indu Sethu	Shazia Qureshi – Assistant Buyer
Max Lanham – Volunteer co-ordinator	Joan Emanuel
Kalvinder Bansal – AFS Secretary	Jeanette Crutchley – School Liason Officer

1. Apologies were received from:

Eman Aboushadi	Shahida Begum	Sallyann Bourne
Charles Wood	Karen McGuire	
Wee Douglas	Andrea Santer	
Desie & Beryl Rodrigues	Lesley Huss	
Helen Felton	Sajid Khan	
Margarethe Beckett	Bea Pavlovic	

2. Minutes of Previous Meeting held on 9th November 2016:

These were accepted as being a true and accurate record of the previous meeting.

3. Matters Arising from Previous Meeting

FUNDRAISING IDEAS:

Lesley Huss (parent of Connor Huss YR 8) suggested raising funds through an organisation called ‘Terracycle’ which recycles a variety of things. One of their programs is “Writing Instruments Recycling”; this requires any brand of pens, markers, highlighters or any brand of correction fluid pot. When enough goods are collected, they are sent to the company who then weighs the amount received before the process begins. Points are rewarded according to the weight, which can be redeemable to the charity or school of your choice.

They supply all the promotional material needed to plug it to the school, including letter templates and posters. More information is available from their website at www.terracycle.co.uk

4. Chair’s Report

Safina Kusar-Ahmed read out the following Chair Report:

AFS Meeting Wednesday 11th January 2017

Happy New Year everyone, welcome back to the new term after the lovely festive break. Hope you all managed to relax in between the parties and dinner dates, a time with much indulgence of some extra calories! Nonetheless, time with loved ones, having no alarms and not working with the diary feels absolutely great; oh and not forgetting a few consoles and board games. The weather was not all that bad either, so hopefully there were no excuses for any outdoor excursions.

Now moving on forward, in the last term we covered quite a few events, and as usual your time and contribution was commendable throughout. I will briefly go over some of the events that took place:

GCSE Presentation: It was a beautiful evening, which was enjoyed by the school staff, guests and our boys. There were plentiful compliments and praise for the delicacies provided; thank you to Rupert and Shazia for doing a fantastic job in purchasing a good quantity, and quality of food. The whole AFS team worked immensely hard in preparing and putting everything together to deliver a successful evening. Well done everyone!

Chamber Concert/Drama Evening: As always Camp Hill is never short of talent which was evident of such a tremendous production on both evenings. The volunteers did a brilliant job at both events, at all times very competent in holding the fort with all the refreshments. Jeanette's SOS email for the drama evening provided us with an overwhelming response to volunteer for the evenings, thank you to Jeanette and everyone who helped.

Bag Pack: Sallyann did a fantastic job organising a vast number of boys to volunteer at Waitrose in Hall Green. Well done to the boys for being such exemplary representations of KE VI Camp Hill, and taking time out on a rainy Saturday to do the bag packing, over £700 was raised for Duke of Edinburgh. Of course, the day could not be complete without the wonderful parents and staff who came out to supervise the boys. Gwen, thank you for going back again in the evening to collect the buckets and money; your precision in counting and separating the money accordingly was rather impressive. Saturdays are busy for all, my sincere gratitude to every single individual's contribution in making this day a success.

Carol Concert: This beautiful evening was organised by our wonderful Jeanette Crutchley, and the superb Rupert Connolly as always took care of the nibbles along with making the mulled wine, which was complimented by many. Once again, the whole team on the evening worked very well together and ended the last event of 2016 beautifully.

A big thank you to everyone who helped at these events, you all did a remarkable job at each AFS event!

5. Treasurer's Report

In Charles Wood's absence, The Chair read out the Treasurer's Report:

Key message from 2016 was that more funds were being raised by all, not only but especially by the standing order scheme.

At the end of the year, 31 December, total funds in the bank are £9,961, of which £7,806 is in the main account. £5,000 of this is earmarked for the printing of the 2016 Chronicle, which will need to be paid in January. The rest of the funds are in the Extra-Curricular Fund account (from the standing orders). Draft accounts for the year show funds raised were of nearly £32,000 during the year. This is made up of £22,670 from standing order receipts; £4,670 gift aid received from HMRC in respect of 2015's standing order receipts; and the remainder from events put on, the 100 club, bag pack, and Easy-fundraising. The total of £32,000 represents an increase of £5,000 over 2015. I will be handing over cheques to School at the beginning of every term; this year these cheques amounted to £23,000. Thank you every one.

We have received requests from the Headmaster to fund more items for School (AFS bids), and he is sure there'll be more to come in this New Year. The following summary of bids highlights how important your contribution towards AFS is:

AFS Bids

- Mr Richard Parkinson = £500 3rd tranche
- Dr A J Taylor Chemistry department = KNF Minilab Pumps Kit - £297.14, x3
- Mr Graham Hardy 6th Form Block = Pool Table - £500 (Nadeem Malik has kindly donated)
- Mr Mark Duncan PE & Games = Table Tennis - £390, require x2
- Miss Josephine Freeman RS department = Religious artefacts and display cabinets - Require £600, but will give £300 for now
- Andrew Rogers Maths department = Calculators for the teaching staff - £150

- Stella Morris Handwriting Club = Stationary - £160.26 & laptops ranging from £250-£300 x3
- Keith Downing Duke of Edinburgh = Tents, stoves maps, compasses - Addition of £250 to top the revenue from the Backpack £770

6. Upcoming Events

We have quite a few events coming up, so if you can help out please email our volunteer co-ordinator Max Lanham at volunteers@chbafs.org.uk with your availability:

AFS Quiz Night – Friday 3rd February 2017 from 6.30pm to 9.30pm

8 volunteers required to sell refreshments, tickets and raffles.

Year 8 Cake Sale – Tuesday 15th March from 10.15am to 1.35pm

5 volunteers required, can work on shift pattern to suit

Senior Drama Production – 28th March to 1st April from 7.00pm to 9.00 pm

4/5 volunteers required on each drama evening to sell refreshments

International Event – Friday 24th March from 6pm to 9pm

9 parents required, to sell tickets, refreshments and supervising

7. Headmaster's Report

Mr Garrod gave an update of school matters to the AFS Committee attendees.

8. Any Other Business

Annual AFS Quiz night: Friday 03rd February - Jeanette Crutchley and Graham Spalding are organising this spectacular and enjoyable evening. We require raffle prizes and booby prizes, therefore we ask kindly if you could donate any unwanted gifts from Christmas, or anything else which you don't mind parting with. They can be dropped off at Jeanette Crutchley's office; please consider one first prize suitable for all.

Jeanette will send out another school communication to parents reminding on tickets available via ParentPay for the evening; don't forget your e-ticket when you arrive. Start forming a team with your friends and family members; it is an enjoyable evening; don't forget to bring some nibbles and drinks. Sweets and soft drinks will also be on sale before the start of the quiz but not during.

International Event: Friday 24th March - It is probably far too early in the year to hold this event, however this date has been chosen after considering the school timetable. Two performances have already been confirmed for the evening, and waiting a reply from the third. As Martin Garrod has said we've had the practice run last year, so let's make this year better and bigger. Start booking your place now by emailing Safina at safinak.ahmed@gmail.com with your details, and any specific requirements for the evening that could be of help to represent the country of your choice. A formal letter will be sent out to the parents' very soon, but if you have any new suggestions or ideas please do contact Safina as soon as possible.

Annual General Meeting: Wednesday 01st March

All the committee roles will be up for re-election; the role specification sheet is attached with these minutes. Please contact the chair if anyone is considering stepping down or if there is an interest in a particular role.

Rupert Connolly, our impeccable buying co-ordinator who has contributed his time to AFS in abundance with his expertise, knowledge and time will now unfortunately be stepping down; it is an end of an era. Of course we will need someone who can take over this position, and Rupert will no doubt help you to settle in with as much details of the role, stock intake and output.

There is also a requirement for an AFS administrator to look after the Facebook page, AFS webpage and the event schedule, and keep everything up to date on a regular basis. Please, do consider the different roles and offer yourselves where you are able to.

9. Date of Next Meeting

The date of the next meeting is **Wednesday 1st March 2017**.

Safina thanked those present for attending and the meeting was adjourned at 7.35pm.