

Minutes of AFS Committee Meeting

Held on: Tuesday 3 November 2015

Venue: King Edward VI Camp Hill School for Boys Committee Room

Time: 7pm

Those in attendance were:

Martin Garrod - Headmaster & Honorary President	Naghmana Irfan
Safina Kusar-Ahmed - Vice Chair	Manjit Phull
Alison Lawrence - Secretary	Maryam Dahir
Jeanette Crutchley - School Liaison Officer	Anitha Chinnaswamy
Steve Birch - Assistant Treasurer	John Bezzant
Eman Aboushadi	Bea Pavolic
Rupert Connolly - Buying Co-ordinator	Andrea Santer
Irfan Kausar	

1. Apologies were received from:

Anjum Stuart - Chair	Beryl Rodrigues
Charles Wood - Treasurer	Shahida Begum
Amanda Rogers - 100 Club	Shabana Nasreem
Andrew Rogers - Staff Rep	Clare Lanham
Helen Felton - Volunteer Co-Ordinator	Max Lanham
Lynne Newsome	Permjit Khasriya
Shazia Qureshi	Karen McGuire
Monica Doshi	Rabia Ali
Rashbinder Mahi	Ash Ahmed

Alison informed those present that in Anjum's absence she would be chairing tonight's meeting.

2. Minutes of Previous Meeting

The minutes of the previous meeting, held on Wednesday 16 September 2015, were accepted as a true and accurate record of the meeting.

3. Matters Arising from Previous Minutes

There were no matters arising from the previous minutes.

4. Chair's Report

Note: The following Chair Report was read out at the Meeting by Alison Lawrence

Welcome back everyone after the Half Term - I hope you all had a relaxing time and that you have recovered from the shocks of Halloween!

Thank you to all those parents who have so kindly helped with events in the last 2 months. The AFS appreciates your help and please do continue to help as it is always for the benefit of the school and therefore ALL the boys benefit.

I have a few matters to report back to you on :

1. Open Evening and Open Morning - both went well although the evening was rather quiet (due to a clash of dates with King Edwards Five Ways). Thank you to those of you that helped.

2. New Year 7 Social Evening - this seemed to be a much enjoyed by the parents and there was a very good turn out. I do hope that some of you new parents will keep coming to AFS meetings and to help at school events as it's so beneficial to the school. Rupert Connolly did a very fine job in buying and organising the whole evening almost single handedly.

3. Year 9 Cake Sale - the boys baked and brought in a fantastic range of cakes/biscuits and as usual the whole lots went! I believe the boys raised about £140 which will be going towards helping buy equipment etc for the Duke of Edinburgh scheme which has just been started at school. Proceed from the next 2 cakes sales in the Spring and Summer Terms and from the December bag pack at Waitrose (December 12) will all go towards the Duke of Edinburgh scheme so please bake and help!

Upcoming Events

1. The big GCSE night is next week on Tuesday 10 November when the AFS puts on a buffet for the year 12 boys and their parents to celebrate their GCSE results so we anticipate about 200 people. We are currently short of helpers so PLEASE do help!! We need people to both shop and to help on the afternoon/evening.

2. Chamber Concert - takes place tomorrow night here and we have a couple of people serving hot drinks and biscuits - thank you!

3. Junior Drama - I am still waiting for the dates to be confirmed but usually this takes place on Thursday, Friday and Saturday nights at the end of November - sweets, biscuits and hot drinks etc will be served and about 6 people for each night will be required.

4. Bag Pack - Saturday December 12 - in aid of the Duke of Edinburgh Award Scheme - details of this are being circulated so please do ask your son to volunteer to do this. It'll take place at Waitrose in Hall Green throughout that day.

5. Carol Concert - the final event of the term - Wednesday December 16 - again we'll need some parents to do a little shopping and others to help with serving mulled wine, soft drinks and minced pies etc in All Saints Church in Kings Heath.

Please do offer yourselves up to help with these events which play such a strong social role for the school. Contact Helen Felton if you can help; h.felton@tesco.net

Thank you so much!!
Anjum Stuart - AFS Chair

5. Treasurer's Report

Note: the following report was read out at the meeting by Alison Lawrence - comments in italics refer to discussion at the meeting regarding the Treasurer's report.

Open days catering took £96, the cake sale just before half term took £146 which i think we earmarked for the DofE programme - correct? (*Yes - the proceeds will go towards the D of E Award Scheme*)

CW

Takings from Easyfundraising are falling. The next quarterly payment is on its way, which means that we will have received £396 this year - just over half of last year's total which itself was much lower than the previous year. I think we need to do some new publicity - not just a repeat of previous messages. (*Discussion at the meeting confirmed that most of the parents were unaware as to what the easfundraising scheme involved. It was agreed that a refresher email would be sent to parents via the headmaster, Martin Garrod. Alison will send a pdf to him for distribution.*)

AL/MG

Roop Phull talked to me at the last meeting about the Big Lottery Fund, and I have fulfilled my promise to her to explore on the website what might be available. I was intending to talk to her tomorrow (assuming that she would also be there) but will obviously not be able to. Please tell her that I will contact her in a couple of weeks (I will be away with work next week). (*Roop Phull not at the meeting but Manjit Phull will pass on Charles' comments.*)

CW/MP

Please ask Martin G to put forward some requests for funding from his staff - unless he already comes prepared! (Follow-up from last time.)

MG

Amanda has the 100 club info, and Andrew will do the draw in the staff room at some time soon as neither of them expects to be at the meeting.

AR/AR

6. 100 Club Draw

Both Amanda and Andrew have given their apologies tonight so the draw will take place as soon as possible outside of the meeting. Discussion also highlighted that many new parents didn't know about the 100 Club. It was agreed that this would be re-publicised in the New Year.

AR/AR

7. Upcoming Events

- The **Chamber Concert** will be held by the Music Department on Weds 4 November. The AFS will provide light refreshments during the interval. Helen Felton has confirmed that Gwen, Shazia, Mathanki and Steve Birch have offered to help with this event. Helen has confirmed that the shopping has been done for this event.
- The **GCSE Presentation Evening** will be on Tuesday 10 November. This is a flagship event for the AFS where the boys and their families are served sumptuous buffet. Safina kindly offered to take the lead with organising this event. Anjum had prepared a list of suggested

HF/all

SA/AS/
HF

items for the buffet and this was handed to Safina. It was agreed that the menu should be mainly vegetarian to accommodate all dietary preferences. Helen has already prepared a list of volunteers including Anjum, Safina, Margarethe, Amanda, Clare & Max Lanham, Saiqa Aslam, Maryam Tahir and Steve Birch. Volunteer sheets were also distributed at the meeting. Safina will liaise with Anjum to agree a time for Volunteers to arrive next Tuesday. Safina also suggested that a 'contract purchasing' arrangement might be set up with a caterer to get discounts on the food supplied. Safina will look in to this idea and report back at the next committee meeting.

SF

- **Junior Drama (Lord of the Flies)** - Thurs 26, Fri 27 and Sat 28 November. Camp Hill drama is always of a very high standard and not to be missed. The AFS usually helps sell refreshments before each performance and during the interval. Helen has arranged for a volunteer sheet to be passed around at the meeting but anyone who can help on any of the nights please get in touch with Helen Felton.

HF/all

- **Bag Pack** - Saturday 12 December - this year the bag pack will take place at Waitrose Supermarket in Hall Green. The monies raised will go towards the new Duke of Edinburgh Award Scheme run by Mr Downing and Mrs Morris. Helen Felton will be leading this event. Anjum will ask boys and parents involved in the D of E program to give support to the bag pack.

HF/all

- **Carol Concert** on Weds 16 December - a sheet was distributed at the meeting asking volunteers to help with event. Alison explained to those present that the event was very atmospheric with readings given by the boys and fabulous singing from the Camp Hill Boys Choir. Jeanette confirmed that the Church Hall will be available again this year. It was agreed that this was preferable to last year's ante room because the hall is much larger. Alison is happy to lead this event.

AL/AS

- Jeanette has confirmed that Graham Spalding will be happy to do the **Annual AFS Quiz** on Friday 29th January 2016. This event will be discussed in more detail at the AFS meeting in January.

all

8. Future Events for Discussion

- **International Evening** - date to be confirmed but probably April - Safina is taking the lead with this event. The idea is for a social evening where different countries/cultures are represented by music, costume and food. The event will be held in the school hall. It will be a ticket only event. There was some discussion amongst those present as to the best way to raise money during the evening, how to get all the boys involved and how to structure the theme. Safina will get together a subcommittee and will report back to the AFS Committee at the next meeting in January. Maryam, Eman and Anitha all expressed an interest in being involved with this event.

AS/MD/
EA/AC

9. Headmaster's Report

Mr Garrod gave his report to the committee.

10. Any Other Business

- Alison confirmed that both Anjum Stuart (AFS Chair) and Alison Lawrence (Honorary Secretary) will be stepping down at the AFS AGM on 24 February 2016. Volunteers are therefore needed to take over these roles. Alison stressed that she and Anjum will help 'phase in' whoever take over the positions. Descriptions of the roles are attached to the minutes. all
- Anitha asked if future AFS events could be paid for by ParentPay or BACS. Those present agreed that this was a good idea. Alison confirmed that she would ask Charles if this could be looked into. CW
- Safina would like to step down from her role in administering the AFS website. A new volunteer is therefore needed. If anyone knows someone with appropriate IT skills please put their name forward. Alison thanked Safina for her hard work in looking after the website. all
- Alison confirmed that she will include the website on future AFS agendas.
- Mr Downing came into the meeting at the end to thank the AFS for their help in raising funds for the Duke of Edinburgh Scheme. He confirmed that 106 boys have enrolled on the Bronze level across years 10 and 11.

11. Dates of Next Meetings

The date of the next meeting is Wednesday 13 January 2016

Alison thanked those present for attending and the meeting ended at 20:12