

Minutes of AFS Committee Meeting

Held on: Wednesday 6 January 2016

Venue: King Edward VI Camp Hill School for Boys Committee Room

Time: 7pm

Those in attendance were:

Martin Garrod - Headmaster & Honorary President	John Bezzant
Anjum Stuart - Chair	Andrea Santer
Safina Kusar-Ahmed - Vice Chair	Indumathi Sethu
Alison Lawrence - Secretary	Clare Lanham
Charles Wood - Treasurer	Rashi Malhi
Helen Felton - Volunteer Co-ordinator	Gwenola Ezzaldin
Jeanette Crutchley - School Liaison Officer	Karen McGuire
Steve Birch - Assistant Treasurer	
Rupert Connolly - Buying Co-ordinator	

1. Apologies were received from:

Maryam Tahir	Christina Hadon
Lynne Newsome	Manjit Phull
Margarethe Beckett	Roop Phull
Joan Emanuel	Andrew Rogers
Monica Doshi	Amanda Rogers
Shavorn Beckett	Beryl Rodrigues
Grace Gardner	Bea Pavolic
Shaista Mukadam	

2. Minutes of Previous Meeting

The minutes of the previous meeting, held on Tuesday 3 November 2015, were accepted as a true and accurate record of the meeting.

3. Matters Arising from Previous Minutes

Matters arising from the previous minutes will be covered in the rest of the meeting.

4. Chair's Report

Welcome back everyone after the Christmas holidays. I hope you are all well rested and, speaking for myself, perhaps in need of a little exercise and abstinence! I imagine many of us will be delighted to get the boys back to school so that PS4s/x boxes etc can be TURNED OFF from their recent 20 hours a day usage! Some of the boys have probably started to morph into a part of the sofa like an oversized cushion!

Thank you to all those parents who have so kindly helped with events in the last 2 months. The AFS appreciates your help and please do continue to help as it is always for the benefit of the school and therefore for the benefit of each and every boy.

I have a few matters to report back to you on :

1. **GCSE night** - this took place on Tuesday November 10th and was, as usual, a great success. Thank you so much to Safina Ahmed, our dedicated Vice Chair, who organised this very large event for the first time. She did a brilliant job! Thank you to all the various people who helped do the shopping/came in to set up the food and then who also stayed to tidy up and help make the evening run smoothly. I am sure the year 12 boys and parents were very appreciative and enjoyed the night.
2. **Chamber Concert** - thank you, Helen Felton, for stepping in at the last minute to make sure this event happened! We had a few last minute glitches...mainly because I hadn't quite appreciated how many parents would be coming! I said 20-30 parents but Mr Palmer put me right - there were 150-200! Thanks Helen!
3. **Junior Drama** - another wonderful production by the boys! Thank you, helpers, for running the "behind the scenes" show!
4. **Bag Pack** - thank you so much to Helen Felton for organising what was a hugely successful bag pack at Waitrose in Hall Green. The boys collected over £700 which will go towards equipment etc that is badly needed for the new Duke of Edinburgh awards scheme. Waitrose reported back that the boys behaved impeccably and they have invited us back to do future bag packs! Thank you so much lads! Well done!! Thank you to the AFS members, teachers and support staff who helped the boys on the day.
5. **Carol Concert** - thank you to Alison Lawrence for organising this final and lovely event of the term. As usual it went off smoothly and thank you to the other parents who did so much to help as well. The music was wonderful and the boys sang beautifully.

We have a couple of events this term to look forward to.

1. **AFS Quiz** - this will take place on Friday January 29th in the school hall. We politely ask any parent who can donate y unwanted Christmas gift or anything for raffle prizes to drop such items off with the school office. These donations are very much appreciated! Tickets for this popular event will go on sale in the next week or so via the school. Do come along as a family - bring your own food and drinks and form a team.
2. **Spring Cake Sale** - this will take place on Tuesday March 15th and will be the turn of the year 8 boys. Boys - get baking or buying on the weekend just before March 15th and bring your cakes etc in first thing on the day! The AFS will remind you the week before. Monies from this cake sale will go towards the Duke of Edinburgh scheme.
3. **Senior Drama** - this will take place towards the end of term - 16-20th March. We will need parents to help with interval refreshments and sweet selling.

4. **AGM** - This will take place on March 2nd 2016 and all the committee roles will be coming up for re-election. Just to remind everyone, I will be stepping down as Chair after 2 years. Alison Lawrence will be stepping down as Secretary and Helen Felton as Volunteer Coordinator. Do come along and consider taking on one of these roles. I have had a great deal of fun helping the school but have been involved now for so long in different roles since my first son started in 2006 that i feel fresh faces are the order of the day! I was originally a helper for many years, then Events Organiser and Volunteer Coordinator for a few years and latterly Chair - so there's plenty of scope for anyone and everyone to help. I hope that, as a team, we have helped to streamline the AFS paperwork and running of events and hope to be able to pass the baton over smoothly to some new parents.

Please do offer yourselves up to help with any of these events which play such a strong social role for the school. Contact Helen Felton if you can help - volunteers@chbafs.org.uk

Thank you so much!!
Anjum Stuart - AFS Chair

5. Treasurer's Report

Charles Wood reported that December 2015 was the financial year end for the AFS. The income over the last 12 months was in excess of £31,000. The year before was approx £26,000. There has been an increase in donations to the Extra Curricular Fund and AFS events raised approx £7,700. Donations included £36700 in Gift Aid.

Charles reported that the AFS Quiz raised £600, the Bollywood Night raised £1000, the Bag Pack raised £715 and the 100 Club raised £832.

A cheque has been given to Mr Garrod for equipment for the Physics Department, Geography Department, and the Sports Department. The AFS also finances the printing of the school Chronicle Magazine. A request has been put in by the Art Department for frames for GCSE Artwork. This is a long-lasting investment and will be considered by the AFS.

Charles wanted to highlight that funds are rolling in nicely to the Extra Curricular Fund and events are doing well.

No Bursaries have been requested during this last school year. The committee agreed that the AFS support for bursaries is something that should be flagged up to the boys. Anjum will speak to the boys during an assembly. Previous recipients of bursaries will be invited to speak to the boys as well. Alison will send the AFS Bursary letter to Anjum to check it is up to date.

AS

AL

6. 100 Club Draw

There is no 100 Club draw this month.

7. Upcoming Events

- **The ASF Quiz will take place on Friday 29th January.** Tickets will be on sale shortly. Tickets are priced at £4 for adults and £2 for children. This is a family event and teams from all age groups are welcome. Prizes donations are needed (should be student 'suitable'). Book tokens were given as first prize last year. Rupert kindly offered to buy 6 x £5 vouchers for the first prize.

RC

Rupert will also sort out some bottle of wine form the AFS store to give out as prizes. It was agreed that prizes for 4 teams should be provided plus a booby prize should be awarded. Last year creme eggs were the booby prize. Rupert and Jeanette will liaise over buying prizes. Raffle prizes are also needed. These can be dropped off at the school office between now and 29th January.

RC/JC

- **The AFS AGM has been rearranged for Wednesday 2nd March 2016.** Anjum will be stepping down as Chair after two years in the role. Alison is also stepping down as Secretary after two years and Helen will be stepping down as volunteer co-ordinator. Anjum asked those present to consider standing for one of the vacant positions. Anjum stressed that help would be given during the hand-over phase. Alison is not able to attend the AGM but confirmed that the notice of the meeting will be given out 30 days in advance and all paperwork will be prepared for the meeting. Descriptions of the vacant roles are attached to these minutes. ALL
- **Spring Cake Sale - Tuesday 15 March** - It was agreed that the paper plates given out to the boys are a good marketing tool. The plates don't have to be used to carry the plates into school on the day. AL
- **Senior Drama - Weds 16, Thurs 17, Fri 18, Sat 19 March 2016** - The drama this year is 'Oh What A Lovely War'. The AFS will be helping with refreshments each performance night. A list for volunteers was distributed at the meeting. ALL
- **International Evening - date to be confirmed but probably end of April/beginning of May** - Safina is taking the lead with this event. The idea is for a social evening where different countries/cultures are represented by music, costume and food. The event will be held in the school hall. It will be a ticket only event. Safina will get together a subcommittee and will report back to the AFS Committee. Alison confirmed that Maryam has expressed an interest in helping and has given her email address to pass on to Safina. Work will probably start at the beginning of February for this event. SA/
others

8. Future Events for Discussion

Diamond Jubilee Ball - This is an AFS Event to celebrate the school's Diamond Jubilee. Anjum confirmed that Frances Evans (previous AFS Chair) is organising this event. Anjum understands that Frances is looking at venues. Anjum will invite Frances to come to the next AFS meeting - probably the AGM - to update the committee and see what help is needed. AS

9. Headmaster's Report

Mr Garrod gave his report to the committee.

10. Any Other Business

- Jeanette thought it would be nice to have those attending the AFS committee meetings introduce themselves so that we can all get to know each other and put faces to names. It was agreed that this is a good idea.
- Alison raised the idea of the school recording the School Song. She said that her son, Carl, currently in year 13 thinks the school song is brilliant and a very special part of end-of-term assemblies. Mr Garrod made a note of this idea to discuss with the Music Department.
- Safina asked if the AFS Facebook page could be more widely advertised and supported.

- Safina also asked if a night out could be organised for the committee. She thought it would be good to get together informally so everyone could get to know each other a bit more. Anjum will come up with a few suitable dates over the next couple of months. A venue is to be agreed but Jimmy Spices in Solihull was mentioned as being a good idea.

AS

11. Dates of Next Meetings

The date of the next meeting is Wednesday 2 March 2016. This is the AFS AGM

Anjum thanked those present for attending and the meeting ended at 8 o' clock.